

Tracking Number: SIF/2016/100845

PHARMACY COUNCIL OF INDIA

**Standard Inspection Format (S.I.F) for institutions conducting
B Pharm**

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-B)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

**NAME OF THE INSPECTORS: 1.
(IN BLOCK LETTERS)**

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Name of the Institution	Rajiv Academy for Pharmacy
Complete Postal address:	Delhi-Mathura Bye-Pass Near Saiyad, P.O. Chhatikara MATHURA - 281 001
Telephone Number with STD Code	0565 2913018
Fax No	2825050
Email	rap_1999@rediffmail.com
Year of Establishment	1999
Status of the course conducting body	Private

(Enclose copy of Registration documents of Society/Trust)

A - I.2

Name of the Society/Trust/Management (attach documentary evidence)	Rajiv Memorial Academic Welfare Society
Address	323, Deeg Gate Mathura
Telephone Number with STD Code	0565 2913018
Fax No	2825050
Email	rap_1999@rediffmail.com
Website	www.rkgroup.org

A - I.3

Name of the Person to be contacted by phone	Dr Viney Chawla
Designation	Director
Address	Rajiv Academy for Pharmacy, P.O.Chhattikara Mathura (U.P.)
STD Code	0565

Telephone Number

Office 2913025
 Residence 2913018
 Mobile 8057020222
 Fax No 2825050
 Email drvineychawla@gmail.com

A - I.4

Name of the Head of the Institution Dr Viney Chawla
Address Rajiv Academy for Pharmacy, P.o. Chhatikara, Mathura (U.P.)

Signature of the Head of the Institution**Signature of the Inspectors****A - I.5****FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL****a. DETAILS OF AFFLIATION FEE PAID**

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
B Pharm	2016-17	489463	13/06/2016	

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
B Pharm	2016-17	Approved Letter No & Date	Ref: www.pci.nic.in	AKTU/Reg.Office/affiliation/2016/6726-7347	AKTU/Reg.Office/affiliation/2016/6726-7347 DT 7/6/	
		Approved Intake	60	60	60	
		Actually Admitted	60	60	60	

c. STATUS OF APPLICATION

COURSES INSPECTED FOR				
Course	Extension of Approval	Increase in Intake of Seates	Current Intake	Proposed increase in Intake
B Pharm	Yes	No	60	0

Note: Enclose relevant documents

A - I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status

No

A - I.6 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	Yes
Multi Institutional Campus	No

Examining Authority:

Degree Course

With complete postal Address,
Telephone No. and STD Code.

The Registrar U.P. Technical University, Institute of Engg. &
Technology Campus, Sita Pur Road Lucknow - 226 021.

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION**B - I.1**

Name of the Principal

Dr Viney Chawla

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	15 years, out of which 5 years as Prof. / HOD	17	
	PhD	Yes	10 years, out of which at least 05 years as Asst. Prof		

* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
B Pharm	22/04/2014	NONE	Yes	No

* Enclose Documents

B - I.3

Status of Governing Council	Private
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

B - I.4**Pay Scales**

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	Yes	Yes	
Non-Teaching Staff	State Government	Yes	Yes	Yes	

B - I.5**B Pharm Course: Admission statement for the past three year**

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
Sanctioned	60	60	--
No. of Admissions	60	60	--
Unfilled Seats	0	0	--
No of Excess Admission	0	0	--

B - I.6**Academic information: Percentage of UG results for the past three years based on University Calender**

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
1st Year	97		--
2nd Year	86		--
3rd Year	100		--
Final Year	96		--
Pass % (Final Year)	96		--

B - II**Co-Curricular Activities / Sports Activities**

Whether college has NSS Unit	No
If no give reasons	Because the number of students are very less.
NSS Program Officer's Name	
Programme Conducted Details	
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available

Sports Ground	Individual
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course Organization/Institution/Trust/Society Name	Yes
Complete Postal Address.	
Telephone No.	
Nature of Association	

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	17939012.00	1.	Building	1035745.00	
3.	Library Fee	0.00	2.	Equipment	693894.00	
4.	Sports Fee	0.00	3.	Others	6506743.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	148849.00	1.	Salary	7322653.00	
			2.	Maintenance Expenditure		
				i. College	55419.00	
				ii. Others	5859395.00	
			3.	University Fee	100000.00	
			4.	Apex Bodies Fee	250000.00	
			5.	Government Fee	100000.00	
			6.	Deposit held by the College	0.00	
			7.	Others	16175.00	
			8.	Misc. Expenditure	4384218.00	
	Total	18087861.00		Total	18087860.00	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

- | | | |
|-----------|---|------------------|
| 1. | a. Availability of Land (B.Pharm courses) | Available |
| | a) 2.5 acers District HQ/Corporation/Municipality limit | |
| | b) 0.5 acre for City/Metros | |
| | b. Building | Own |
| | c. Land Details to be in the name of Trust and Society | Enclosed |
| | i. Own Records to be enclosed | |
| | ii. Sale deed | |
| | d. Building | |
| | i) Approved Building plan, sale deed to be enclosed | Enclosed |
| | e. Total Built Area of the college building in sq. mts | |
| | Built up Area | 3245 |
| | Amenities and Circulation Area | 2499 |

2. Class Rooms

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
B.Pharm	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	342	

[* To accomodate 60 students]

3. Laboratory requirement at the end of 4 Years

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks or Deficiency
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	10	1260	
2	Pharmaceutics	03 Laboratories	3	378	
3	Pharmaceutical Chemistry	02 Laboratories	2	252	
4	Pharmaceutical Analysis	01 Laboratory	1	126	
5	Pharmacology	02 Laboratories	2	252	
6	Pharmacognosy	01 Laboratories	1	126	
7	Pharmaceutical Biotechnology	01 Laboratory	1	126	
8	Preparation Room for each lab	10 sq mts (minimum)	10	200	
9	Area of the Machine Room	80-100 Sq.mts	1	100	
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	100	
11	Store Room I	1 (Area 100 Sq mts)	1	100	
12	Store Room II	1 (Area 20 Sq mts)	1	25	

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated.
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
4. The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	58	
2	Office - I - Establishment	01	60 Sq. mts	1	64	
3	Office - II - Academics			1	62	
4	Confidential Room			1	50	

5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	4	100	
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	16	320	

6. Museum, Library, Aniaml house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	90	
2	Library	01	150 Sq. mts	1	152	
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	100	
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	1000	
5	Seminar Hall	01		1	113	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	2000	

7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	66	
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	70	
3	Toilet Blocks for Girls	01	24 Sq. mts	3	90	
4	Toilet Blocks for Boys	01	24 Sq. mts	3	90	
5	Drinking Water facility - Water cooler (Essential)	01	--	3	30	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	1	1000	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	900	
8	Power Backup Provision (Desirable)	01	--	1	100	

8. Computer and other Facilities

Name	Required	Available		Remarks/Deficiency
		No.	Area in Sq.mts	
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	86	
Computer (Latest Configuration)	1 system for every 10 students (UG & PG)	40	0	
Printers	1 Printer for every 10 computers	7	0	
Multi Media Projector	01	1	1	
Generator (5KVA)	01	1	100	

9. Amenities(Desirable)

Name	Requirment as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	1	80		

Staff Quarters	16 x 80 Sq. mts	4	320		
Canteen	100 Sq. mts	1	210		
Parking Area fro staff and students		1	200		
Bank Extension Counter		1	160		
Cooperative Stores		1	50		
Guest House	80 Sq. mts	1	100		
Transport Facility for students		3	0		
Medical Facilities(First Aid)		1	50		

10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	1269	8510	
2	Annual Addition of Books		100 to 150 books per year	120	615	
3	Periodicals Hard Copies/Online		10 National 05 International periodicals	30	30	
4	CDS		Adequate Nos	20	20	
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available		
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	Available Available Available		
7	Library Automation and Computrized System			Available		
8	Library timings			9:00 am to 5:00 pm		

10.C.Library Staff

Sl. No.	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Available	
3	Library Attenders	10+2 / PUC	2	Available	

Signature of the Head
of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
B. Pharm	60:1	30:2	

2. Scheme of B. Pharm Course:

Semester

3. Date of Commencement of session/ sessions for B.Pharm:

Commencement	Completion
18/07/2016	05/06/2017

4. Vacation

	No of Days		No of Days
Summer :	20	Winter :	10

5. Total No. of working days

240

6. Time Table copy Enclosed:

Yes

7. Whether the prescribed numbers of classes are being conducted as per university norms

B Pharm I

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharm. Chem-I	40	48	52	56	48	
Pharmaceutics-I	40	50	52	56	50	
Anatomy, Physiology and Patho-I	40	40	52	56	52	
Pharmaceutical Biostats	40	39	52	44	39	
Physical Chemistry	40	40	52	52	40	
Pharm. Chem-II	40	40	52	52	44	
Anatomy, Phy. and Patho.-II	40	40	52	44	40	
Computer Fund. and Prog.	40	40	52	48	48	
Pharmacognosy-I	40	41	52	48	48	
Pharm. Analysis-I	40	44	52	56	44	

B Pharm II

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutics-II (Unit Operations)	40	41	52	60	41	
Pharmacognosy-II	40	39	52	48	48	
Pharm.Chem.-III (Heterocyclic and Bioorg Chem)	40	40	52	56	40	
Pharmaceutics-III (Hospital and Community Pharmacy)	40	42	52	44	42	
Anatomy, Physio. and Patho.-III	40	40	0	0	0	
Pharm. Jurisprudence and Ethics	40	41	52	40	41	
Cosmetic Technology	40	40	52	44	40	
Molecular Biology and Biochemistry	40	40	52	44	40	
Pharm. Analysis-II	40	41	52	40	41	
Human Values and Professional Ethics	40	35	0	0	0	
Physical Pharmacy	40	36	52	40	36	
Cyber Security	40	38	0	0	38	

B Pharm III

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Medicinal Chem-I	40	41	52	56	41	
Pharmaceutical Technology I	40	40	52	44	40	
Pharmacology-I	40	41	52	52	52	
Food and Microbiology	40	40	52	44	40	
Pharmaceutical Technology-II	40	42	52	40	42	
Medicinal Chemistry II	40	48	52	44	48	
Pharmacology-II	40	41	52	40	41	
Pharmacognosy- III	40	40	52	40	40	
Professional Communication-II	40	42	0	0	0	
Environment and Ecology	40	37	0	0	0	

B Pharm IV

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed	

	2	3	4	5	Number of Hours as in Column 5 No. of classes x hours per class	
Pharm. Analysis-III	40	36	52	52	52	
Biopharmaceutics and Pharmacokinetics	40	47	52	52	47	
Pharmacology-III	40	41	52	40	41	
Medicinal Chemistry-III	40	37	52	36	37	
Pharmacognosy-IV	40	37	52	52	37	
Pharm. Biotechnology	40	41	0	0	41	
Natural Products	40	44	52	40	44	
Pharmaceutical Industrial Management	40	42	0	0	0	
Hospital Pharmacy	40	40	0	0	0	
Elective (Clinical Pharmacy)	40	42	52	72	42	
Elective (Pharm. Marketing)	40	40	52	72	40	

8. Whether Tutorials are being conducted (if yes, as per university norms)

Yes

9. Number of Guests Lecturers/Seminars/Work Shops/Symposia/Presentations conducted during last year

Name of the Event	2015-2016	2016-2017	2017-2018
Guest Lectures	3	0	--
Seminars	0	0	--
Workshops	0	0	--
Symposia	0	0	--

B. Papers Presented/Published during last 3 years

	2015-2016		2016-2017		2017-2018	
	National	International	National	International	National	International
Published	13	11	0	0	--	--
Presented	16	2	0	0	--	--

10. Whether Internal Assessments are conducted periodically as per university/Board norms

B. PHARM

Class	I Sessional Dates		II Sessional Dates		III Sessional Dates		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	27/02/2016	27/02/2016	28/03/2016	28/03/2016	02/05/2016	02/05/2016	
II B. Pharm	27/02/2016	27/02/2016	28/03/2016	28/03/2016	02/05/2016	02/05/2016	
III B. Pharm	27/02/2016	27/02/2016	28/03/2016	28/03/2016	02/05/2016	02/05/2016	
IV B. Pharm	27/02/2016	27/02/2016	28/03/2016	28/03/2016	02/05/2016	02/05/2016	

11. Whether Evaluation of the internal assessments is Fair

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	Singh	Pharmacology and Pharmacovigilance	0	0	0	0	0	0	4	6	10	
20	Mr. Tarun Agrawal	Heterocyclic and Bioorganic Chemistry	0	0	0	6	0	0	0	0	6	
21	Mrs. Jyoti Mittal	Pharmacognosy II Pharmacognosy IV	0	0	0	6	0	6	0	0	12 10	

13. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2015-2016	Year : 2016-2017	Year : 2017-2018
No of Students Appeared	2	0	--
No of Student Qualified	1	0	--
Percentage	50		--

14. Whether the Institution has an Industry interaction Cell: Available

Events	Details For thr previous Year
No of Industrial Visits	2
Insdustrials Tour	2
Industrial Training	42
No of resourse persons from the Industry for Guest Lectures	3
No. of collaboration projects with Industry	6

15. Percentage of students placed through the college placement cell in the last Three Years

Details	Year : 2015-2016	Year : 2016-2017	Year : 2017-2018
No of Students Appeared for campus interview	24	0	--
% Percentage	92		--

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies) --

Signature of the Head of the Institution

Signature of the Inspectors

PART IV - PERSONNEL

TEACHING STAFF

1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg No.	Signature of Faculty	Remarks of Inspector
1	Anil Kumar	Associate Professor	B Pharm, M Pharm,	03/11/2009	7.5 + 0.0	25591		
2	Nitin Kumar	Associate Professor	B Pharm, M Pharm,	21/01/2010	7.3 + 0.0	24817		

Team									
*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.									

4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	1	
	Asst. Professor	1	3	
	Professor	4	3	
	Lecturer			
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	0	
	Asst. Professor	1	2	
	Professor	4	6	
	Lecturer			
Department of Pharmacology	Professor	1	0	
	Asst. Professor	1	2	
	Professor	3	7	
	Lecturer			
Department of Pharmacognosy	Professor	1	0	
	Asst. Professor	1	1	
	Professor	2	6	
	Lecturer			

5. Selection criteria and Recruitment Procedure for Faculty

a. Whether Recruitment Committee has been formed	<input checked="" type="radio"/> Yes <input type="radio"/> No
b. Whether Advertisement for vacancy is notified in the Newspapers	<input checked="" type="radio"/> Yes <input type="radio"/> No
c. Whether Demonstration Lecture has been conducted	<input checked="" type="radio"/> Yes <input type="radio"/> No
d. Whether opinion of Recruitment Committee Recorded	<input checked="" type="radio"/> Yes <input type="radio"/> No

6. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
	Duration of 15 year and above	
	Duration of 10 year and above	
Dr. Manish Kumar Mr. Jeet Singh Mr. Nitin Kumar Mr. Manish Pal Singh Mrs. Jyoti Mittal Mr. Anil Kumar	Duration of 5 year and above	30
Dr Viney Chawla Mr. Tarun Agrawal Mrs. Neeraj Ms. Neha Sharma Mr. Harsh Bhardwaj Ms. Shilpi Sonker Mr. Hemant Rohilla Ms. Renu Singh Mr. Umesh Kumar Ms. Nida Akhtar Ms. Kadambari Bhardwaj Mrs. Shalini Agrawal Ms. Prabha Rajpoot Mr. Rahul Kumar Singh Ms. Nidhi Sharma	Less than 5 years	70

7. Details of Faculty Turnover

Name of Faculty Member	Period	More	50%	25%	Less
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12	Naveen Kumar Singh	B Pharm,	Lecturer	16500	0	0	0	0	0	0	0	0	0	0	0	BNP
13	Sapna Devi	B Pharm,	Lecturer	16500	0	0	0	0	0	0	0	0	0	0	0	ABD
14	Nida Akhtar	B Pharm,	Asstt. Professor	19200	0	4224	1920	0	0	0	250	0	11602041003055	0	0	BDC
15	Umesh Kumar	B Pharm,	Associate Professor	19200	0	4224	1920	0	0	0	250	0	11602191049163	0	0	BYH
16	Shalini Agarwal	M Pharm, B Pharm,	Associate Professor	19976	0	4351	1978	0	0	0	0	0	11602151009183	0	0	AJC
17	Rahul Kumar Singh	M Pharm, B Pharm,	Lecturer	19976	0	4351	0	0	0	0	0	0	11602121031701	0	0	DXD
18	Prabha Rajput	B Pharm, M Pharm,	Lecturer	19000	0	4351	1978	0	0	0	0	0	11602121031695	0	0	CEP
19	Kadambari Bhardwaj	B Pharm, M Pharm,	Lecturer	19200	0	4224	1920	0	0	0	250	0	14772041009047	0	0	BP2
20	Nidhi Sharma	B Pharm, M Pharm,	Lecturer	19200	0	4224	1800	120	0	0	250	0	11602191006463	0	0	GQI
21	Sushma	B Pharm,	Lecturer	15600	0	8424	1200	120	0	0	0	0	1160212200121	0	0	FHY

10. Whether facilities for Research / Higher studies are provided to the faculty?

Yes No

(Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars?

Yes No

(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions

Yes No

13. Gratuity Provided

Yes No

14. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
Sharad Chaturvedi	Accountant	B Com	23/01/2006	8		
Gyannedra Chaturvedi	Office Superintendent	B Com	20/12/2002	11		
Shrikant Saraswat	Laboratory Technician	D Pharm	16/08/1999	14		
Neeraj Verma	Laboratory Technician	D Pharm	15/08/2003	10		
Pramod Mishra	Laboratory Technician	D Pharm	14/06/2006	7		
Bharat Singh Yadav	Laboratory Technician	D Pharm	28/08/2006	7		
Pankaj Kumar Sharma	Laboratory Technician	D Pharm	04/08/2004	9		
Lalit Gupta	Laboratory Technician	D Pharm	27/11/2000	13		
K K Agrawal	Store keeper	M Sc	01/04/2006	7		
Gaurav Milind	Laboratory Assistants	B Sc	05/08/2005	8		
Hariom	Laboratory Assistants	SSC	20/07/2001	12		
Yogesh Gaud	Laboratory Assistants	SSC	19/09/2001	12		
Raghuveer Singh	Laboratory Assistants	SSC	21/11/2001	12		
Prem Bihari Sharma	Laboratory Assistants	SSC	17/03/2006	7		
Purshottam	Laboratory Assistants	SSC	04/04/2008	5		
Ravindra	Laboratory Assistants	SSC	01/01/2009	5		

Virendra	Labortory Assistants	SSC	20/11/2009	5		
Hari Sharma	Labortory Assistants	SSC	03/10/1999	14		
Digambar Singh	Labortory Assistants	SSC	11/09/2013	1		
S L Chaturvedi	Administrative Officer	MBA	15/11/2004	9		
Ruchi Tripathi	Computer Data Operator	B Tech	30/10/2012	1		
Ramnarayan	Gardener	SSC	06/01/2014	0		
Allo	Cleaning personnel	HSC	16/09/2005	8		
Mukesh Kumar	Cleaning personnel	HSC	15/12/2001	12		
Rajendra Prasad	Cleaning personnel	HSC	13/11/2006	6		
Shyam Bihari Sharma	Peon	HSC	27/07/2005	8		
Suman Sharma	Peon	HSC	06/10/2005	8		
Dheeraj Sharma	Librarian	M Lib	01/10/2013	10		
Sanjeev Agrawal	Librarian	D Lib	08/04/2004	9		

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.

Yes No

Signature of the Head of the Institution

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained (Essential)			
Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standrad operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

PART - VI

Financial Resource Allocation and Utilization for the past Three years

(Audited Accounts for previous year to be enclosed)

Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017			Expenditure in Rs. 2017-2018			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
1800000 0	114000 0	1686000 0	1540000 0	102000 0	1438000 0	--	--	--	

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years

(Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Remarks of the Inspectors*
Chemicals	1000000	653000	Chemicals	1000000	80000	Chemicals	--	--	
Glassware	100000	7000	Glassware	100000	9000	Glassware	--	--	
Equipment	500000	426000	Equipment	500000	63000	Equipment	--	--	
Books	1000000	426000	Books	1000000	105000	Books	--	--	
Journals	100000	63000	Journals	100000	11000	Journals	--	--	

*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII "EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for B Pharm

Department of Pharmacology					
Equipments:					
Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscopes	15	18	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahlia™s haemocytometer	20	30	Yes	
4	Hutchinson™s spirometer	1	2	Yes	
5	Spymomanometer	5	6	Yes	
6	Stethoscope	5	6	Yes	

7	Permanent Slides for various tissues	0	20	Yes	
8	Models for various organs	0	5	Yes	
9	Specimen for various organs and systems	0	5	Yes	
10	Skeleton and bones	0	20	Yes	
11	Different Contraceptive Devices and Models	0	4	Yes	
12	Muscle electrodes	1	10	Yes	
13	Lucas moist chamber	1	10	Yes	
14	Myographic lever	1	1	Yes	
15	Stimulator	1	10	Yes	
16	Centrifuge	1	1	Yes	
17	Electronic Balance	1	1	Yes	
18	Physical /Chemical Balance	1	5	Yes	
19	Sherringtonâ€™s Kymograph Machine / Polyrite	10	20	Yes	
20	Sherrington Drum	10	20	Yes	
21	Perspex bath assembly (single unit)	10	29	Yes	
22	Aerators	10	29	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	2	Yes	
25	Standard graphs of various drugs	0	5	Yes	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	
28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddyâ€™s hot plate and radiant heat methods)	1	2	Yes	
30	Convulsiometer	1	1	Yes	
31	Plethysmograph	1	2	Yes	
32	Digital pH meter	1	1	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Folin-Wu tubes	60	90	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	45	Yes	
5	Levers, cannulae	20	94	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmacognosy

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15	25	Yes	
2	Digital Balance	2	2	Yes	
3	Autoclave	2	3	Yes	
4	Hot air oven	2	3	Yes	
5	B.O.D.incubator	1	1	Yes	
6	Refrigerator	1	1	Yes	
7	Laminar air flow	1	1	Yes	
8	Colony counter	2	2	Yes	
9	Zone reader	1	1	Yes	
10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	25	Yes	
12	Sterility testing unit	1	1	Yes	
13	Camera Lucida	15	23	Yes	
14	Eye piece micrometer	15	30	Yes	
15	Stage micrometer	20	20	Yes	
16	Incinerator	1	1	Yes	
17	Moisture balance	1	1	Yes	
18	Heating mantle	15	15	Yes	
19	Flourimeter	1	1	Yes	
20	Vacuum pump	2	2	Yes	

21	Micropipettes (Single and multi channeled)	2	3	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	12	Yes	
4	Soxhlet apparatus	10	12	Yes	
5	TLC chamber and sprayer	10	30	Yes	
6	Distillation unit	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5	6	Yes	
2	Oven	3	5	Yes	
3	Refrigerator	1	1	Yes	
4	Analytical Balances for demonstration	5	9	Yes	
5	Digital balance 10mg sensitivity	10	10	Yes	
6	Suction pumps	6	6	Yes	
7	Muffle Furnace	1	1	Yes	
8	Mechanical Stirrers	10	12	Yes	
9	Magnetic Stirrers with Thermostat	10	15	Yes	
10	Vacuum Pump	1	1	Yes	
11	Digital pH meter	1	2	Yes	
12	Microwave Oven	1	2	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2	3	Yes	
2	Reflux flask and condenser single necked	20	22	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	40	54	Yes	
5	Arsenic Limit Test Apparatus	20	29	Yes	
6	Nessler's Cylinders	40	76	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Homogenizer	5	7	Yes	
2	Digital balance (10 mg sensitivity)	5	7	Yes	
3	Microscopes	5	6	Yes	
4	Stage and eye piece micrometers	5	19	Yes	
5	Brookfield's viscometer	1	1	Yes	
6	Ball mill	1	2	Yes	
7	Sieve shaker with sieve set	1	2	Yes	
8	Double cone blender	1	1	Yes	
9	Propeller type mechanical agitator	5	8	Yes	
10	Autoclave	1	2	Yes	
11	Steam distillation still	1	2	Yes	
12	Vacuum Pump	1	1	Yes	
13	Standard sieves, sieve no. 8, 10, 12, 22, 24, 44, 66, 80	0	120	Yes	
14	Tablet punching machine	1	4	Yes	

15	Capsule filling machine	1	2	Yes	
16	Ampoule washing machine	1	1	Yes	
17	Ampoule filling and sealing machine	1	1	Yes	
18	Tablet disintegration test apparatus IP	1	3	Yes	
19	Tablet dissolution test apparatus IP	1	2	Yes	
20	Monsanto's hardness tester	1	3	Yes	
21	Pfizer type hardness tester	1	4	Yes	
22	Friability test apparatus	1	2	Yes	
23	Clarity test apparatus	1	2	Yes	
24	Ointment filling machine	1	1	Yes	
25	Collapsible Tube Crimping Machine	1	2	Yes	
26	Tablet coating pan	1	1	Yes	
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	15	Yes	
28	Digital pH meter	2	2	Yes	
29	All purpose equipment with all accessories	1	1	Yes	
30	Aseptic Cabinet	1	1	Yes	
31	BOD Incubator	2	2	Yes	
32	Bottle washing Machine	1	1	Yes	
33	Bottle Sealing Machine	1	1	Yes	
34	Bulk Density Apparatus	2	2	Yes	
35	Conical Percolator (glass/ copper/ stainless steel)	10	20	Yes	
36	Capsule Counter	2	2	Yes	
37	Energy meter	2	2	Yes	
38	Hot Plate	2	9	Yes	
39	Humidity Control Oven	1	1	Yes	
40	Liquid Filling Machine	1	1	Yes	
41	Mechanical stirrer with speed regulator	2	4	Yes	
42	Precision Melting point Apparatus	1	1	Yes	
43	Tray Drier	1	1	Yes	
44	Distillation Unit	1	2	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwald's viscometer	15	24	Yes	
2	Stalagmometer	15	21	Yes	
3	Desiccator	5	10	Yes	
4	Suppository moulds	20	60	Yes	
5	Buchner Funnels Small, medium, large	0	15	Yes	
6	Filtration assembly	1	1	Yes	
7	Permeability Cups	5	8	Yes	
8	Andreason's Pipette	3	10	Yes	
9	Lipstick moulds	10	15	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Pharmaceutical Biotechnology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1	1	Yes	
2	Lyophilizer (Desirable)	1	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	1	1	Yes	
4	Phase contrast/Trinocular Microscope	1	1	Yes	
5	Refrigerated Centrifuge	1	1	Yes	
6	Fermenters of different capacity (Desirable)	1	0	No	
7	Tissue culture station	1	1	Yes	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	1	Yes	
10	Rheometer	1	1	Yes	
11	Viscometer	1	1	Yes	
12	Micropipettes (single and multi channeled)	0	2	Yes	

13	Sonicator	1	1	Yes	
14	Respinometer	1	1	Yes	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	1	Yes	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	
19	Autoclave	1	1	Yes	
20	Refrigerator	1	1	Yes	
21	Filtration Assembly	1	1	Yes	
22	Digital pH meter	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Central Instrumentation Room

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1	2	Yes	
2	Digital pH meter	1	1	Yes	
3	UV- Visible Spectrophotometer	1	2	Yes	
4	Flourimeter	1	1	Yes	
5	Digital Balance (1mg sensitivity)	1	2	Yes	
6	Nephelo Turbidity meter	1	1	Yes	
7	Flame Photometer	1	1	Yes	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	1	Yes	
11	HPLC	1	1	Yes	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	0	No	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	1	Yes	
17	Ion- Exchanger	1	2	Yes	
18	Lyophilizer (Desirable)	1	0	No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Observations of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific observations if not compiled

Signature of Inspectors:

1.

2.

Note:

1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
2. The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution

Signature of the Inspectors
